

GRIDLEY UNIFIED SCHOOL DISTRICT

JOB TITLE: CLASSROOM TEACHER

DIVISION: Certificated

REPORTS TO: Principal

APPROVED BY: Board of Trustees

DESCRIPTION OF BASIC RESPONSIBILITIES:

To develop in the student skills, knowledge, concepts, generalizations, principles, appreciations, and attitudes that will promote fullest possible academic and physical development and assist him/her in valuing the dignity and worth of him/her and others. He/she provides within the classroom an educational program for the students and assists in other school programs as required by the building administrator and/or District policy.

1. Assesses individual student and class needs.
2. Determines cooperatively with the evaluator appropriate learning objectives for the class, taking into account the District course of study and the assessed needs of the students.
3. Plans appropriate learning experiences.
4. Provides individual, small group, and class instruction as needed.
5. Creates an atmosphere through personal example and positive relationships with students, which inspires a love for learning.
6. Monitors student's progress and evaluates the student's achievement in relation to the agreed-upon learning objectives.
7. Revises learning objectives when necessary.
8. Reports individual student's progress to parents and school personnel through the preparation of reports and/or the holding of conferences.
9. Creates with assistance from students a functional and attractive environment for learning.
10. Maintains professional competence through participation in inservice education activities provided by the District and self-selected professional growth activities.
11. Performs basic attendance accounting and other clerical services, as necessary.
12. Participates cooperatively with the principal or the designee to identify the areas by which he/she will be evaluated in conformance with the District's evaluation and assessment forms.

13. Selects and requisitions books, instructional aids and supplies to the extent needed and as approved by the building administrator.
14. Maintains standards of student behavior.
15. Insures a comfortable room environment through control of heating, lighting, and ventilation to the extent possible.
16. Administers group standardized tests in accordance with District testing program.
17. Participates in curriculum and other developmental programs within the school or on a District level.
18. Shares in the sponsorship of student activities and participates on faculty committees.
19. Plans and coordinates the work of aides, teacher assistants and other paraprofessionals assigned to him/her.
20. Works cooperatively with staff toward resolution of mutual concerns.
21. Interacts positively with colleagues, employers, parents, and community agencies.
22. Other Duties as Assigned by the Principal

CREDENTIAL REQUIRED

California Teaching Credential in the require area of assignment including certification/authorization to instruct English Language Learners

QUALIFICATIONS: Maintain a neat and clean appearance and a pleasant personality. Meet district standards for physical and mental health. Maintain cooperative relations with others.

EDUCATION AND/OR EXPERIENCE: Bachelor's Degree from an accredited college or university required

LANGUAGE SKILLS: Read, write and speak at a level sufficient to fulfill the duties to be performed. Ability to write routine reports and correspondence. Ability to speak effectively before groups of parents, students and/or employees in the district.

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio and percent and to draw and interpret bar graphs.

REASONING ABILITY: Ability to deal with problems involving a few known variables in routine situations. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS: California Drivers License (by first day of service). California Department of Motor Vehicles printout of the employee's driving record required. Computer skills in Microsoft Office

OTHER SKILLS AND ABILITIES: Ability to interact with staff, students, parents and others in an open, friendly business-like manner. Ability to establish and maintain cooperative working relationships with school administrators, teachers, students, community groups, vendors, employees and their organizations, subordinate personnel and the general public. Ability to analyze situations accurately and to adopt appropriate courses of action. Ability to speak before groups and write effectively.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand, walk, sit, use hands to manipulate, handle or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, taste and smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

WORK ENVIORNMENT: While performing the duties of this job, the employee occasionally works in outside weather conditions and is occasionally exposed to wet and/or humid conditions, extreme cold, and extreme heat. The noise level in the work environment is usually moderate to loud.